

Agreement for Evaluator and Instructor Services for Search and Rescue Dogs of the United States (SARDUS)

SARDUS Evaluators and Instructors are selected for their expertise and proven responsibility in performing evaluations and instruction for canine search and rescue/recovery teams. All SARDUS evaluators are certified or have been certified in the discipline which they are evaluating and have completed shadow experiences and other criteria as described in the SARDUS Evaluator application. SARDUS instructors generally have multiple SAR certifications, and a wealth of experience garnered from years of experience in search and rescue.

Within this Agreement, “you” or “your” refer to the individual evaluator or instructor and “we”, “us” or “our” refer to SARDUS.

As an evaluator or instructor, you acknowledge and agree that you have no employee relationship with SARDUS, and hold us harmless for any injury, damages or liability of any nature concerning your participation, attendance, or travel to/from the SARDUS event. (the issues covered in this Agreement and the duties performed hereunder.)

As an Evaluator, you are to perform the following functions in a professional and timely manner:

Arrive at the evaluation site at the time and location directed by the Evaluation Coordinator, fully prepared for a complete day of work.

Provide your own PPE (personal protective equipment), writing materials, lighting devices and other equipment necessary or desirable for your evaluation field assignment.

Complete all evaluation forms in a timely manner and deliver those forms to the appropriate SARDUS leadership so that completion certificates can be issued.

Attend all briefings and debriefings as directed by the Evaluation Coordinator and assist with test setup as requested by the Evaluation Coordinator.

Sign the General Release form provided by the Evaluation Coordinator or ensure that you have signed the form for that year. Ascertain that any testing team has also signed the Release form prior to commencing any test or exercise

Testing teams are evaluated according to the current SARDUS standards as found on the SARDUS website, www.sardogsus.org. The teams are evaluated on their performance on the test day only.

As an Instructor, you are to perform the following functions in a professional and timely manner.

Arrive at the instruction site at the time and location directed by the Seminar Coordinator, fully prepared for a complete day of work.

Ensure that you have the appropriate visual aids, PPE, writing materials, lighting devices and other equipment necessary or desirable as appropriate for your teaching assignment.

Attend all briefings and debriefings as directed by the Seminar Coordinator and assist with classroom and field setup as requested by the Seminar Coordinator.

Sign the General Release form provided by the Seminar Coordinator or ensure that you have signed the form for that year.

For both evaluator and instructor roles, professionalism is mandatory. Under no circumstances should off-hand or undermining comments be made about testing teams, other evaluators or instructors, or the hosting SARDUS group. Training advice should be given only upon request.

Your compensation for this assignment is an honorarium of \$350 per day for evaluation services and \$450 per day for instructional services. In some cases, your day will be a combination of both functions if appropriate. You are expected to report your work to the Coordinator in half a day of service. SARDUS will reimburse you for commercial economy air transportation, approved rental car, and mileage in your personal vehicle (at the current federal compensation rate for volunteers). We will also pay for your assigned residential accommodation cost for the days of the evaluation as pre-arranged with the Evaluation or Seminar Coordinator.

The Honorarium for your participation and any reimbursement for your expenses will be paid by SARDUS to you in a timely manner upon receipt of half days worked in which capacity, and actual expenses that you incurred as described above. You must have a W-9 form on file with SARDUS, and your Honorarium will be reported as taxable income to the IRS.

By your signature below you are certifying that you are physically sound and under no physical restrictions, that you have read and understand and agree to all of the terms of this Agreement, the Code of Conduct, and the terms of the current SARDUS General Liability Release, and that you are covered by your own health/medical insurance sufficient to cover any injury or recovery therefrom which comes from your participation in this evaluation or instruction event.

SARDUS Code of Conduct for Instructors, Evaluators, and Participants

- Report any injuries/significant issues promptly
- Be respectful of private property
- No transportation or use of illegal drugs
- No firearms allowed
- Normal radio protocol used with traffic kept to a minimum
- Know your chain of command / who you report to
- Limit procurement of equipment other than your own gear
- Do not take things without authorization
- Act professionally

- Remain ready even when unassigned
- Recreation is limited to unassigned hours
- Maintain safety clothing and gear
- Wear appropriate uniform
- Your actions reflect SARDUS and your local organization
- Be sure releases and other required documentation for which you are responsible have been turned in to the appropriate authority in a timely manner.

Printed Name Evaluator/Instructor

Signature

Date